



Community Food Systems Coordinator

Location: Thunder Bay Area

Term: 30 hours/week, 7-month maternity leave coverage with possibility of extension

Compensation: \$30/hour, benefits after 3 months

Contract Date: Late August 2025 – end of March 2026

Overview:

The Community Food Systems Coordinator leads the Food Action Network of Northwestern Ontario's (FAN-NWO) work on food justice, access, and equity. As a core member of FAN-NWO's team, the Community Food Systems Coordinator will work closely with the Executive Director to grow the organization's capacity, guide long-term planning, and support collaborative food systems initiatives across our region.

Who We Are:

FAN-NWO (formerly the Thunder Bay + Area Food Strategy) is a nonprofit rooted in food sovereignty, equity, and systems change. We work collaboratively with over 40 organizational partners to strengthen community-led food systems through policy, education, advocacy, and network-building. This role is part of our core team and offers a unique opportunity to step into leadership and help shape the future of the organization. Learn more at www.tbfoodstrategy.com (note: this is our original website, a new website will be launched soon).

Key Responsibilities:

- Support shared initiatives, relationship-building, and cross-sector collaboration
- Contribute to organizational development alongside the Executive Director, including strategy, planning, governance, fundraising, evaluation, and grant writing
- Co-develop the regional food strategy,
- Support and strengthen grassroots food justice efforts led by equity-deserving communities
- Amplify and advocate for dignity- and equity-based food access models
- Maintain up-to-date network contact lists and relationships for various coalitions, tables, and interest groups relating to community food systems
- Develop and share public education, outreach materials, and events
- Administrative and other tasks as needed



Qualifications:

- Commitment to equity, food sovereignty, and community-led solutions
- Work experience in food systems, public health, social work, community organizing, and/or a related field
- Strong written and spoken English skills are necessary
- Strong relationship-building, communication, and facilitation skills; ability to navigate tensions respectfully
- Strategic thinking and experience with project coordination, organizational development, or systems-level work
- Ability to work independently and collaboratively
- Comfort working collaboratively across diverse sectors and communities
- Knowledge of food access frameworks, Indigenous food sovereignty, and anti-oppressive practice is an asset
- Existing relationships or familiarity with Thunder Bay's food access landscapes is an asset
- Ability to travel within Northwestern Ontario (a valid drivers license and access to a vehicle is preferred)

How to Apply

Send your resume and a short cover letter outlining your interest and experience to info@nwofood.ca by **5 pm August 8th**. We will review applications and schedule interviews as they come in, so early submissions are encouraged. Position is open until filled. If you have questions, please don't hesitate to reach out.

Collaborative Employment and Sector Solidarity

We know food systems work is often precarious and underfunded. FAN-NWO welcomes secondments or shared staffing arrangements with aligned organizations to support dignified, stable work across the sector. If you're applying as part of a shared role or partnership, please let us know in your application.

Equity and Anti-Oppression Statement

FAN-NWO is committed to building a diverse and inclusive team. We strongly encourage applications from Black, Indigenous, and racialized people, 2SLGBTQ+ individuals, people with disabilities, youth, and others historically underrepresented in food systems and nonprofit leadership. We value lived experience and community knowledge as much as formal education or conventional work history.

Accessibility and Accommodations

We're committed to creating an accessible work environment and hiring process. If you need accommodations at any stage, please contact info@nwofood.ca and we'll do our best to support your needs.